

TAKING THE SCI. some confusion and responses to help clarify. This material begins with SUCCESS! and then shares the concerns that the social worker had in initially trying to log on and take the test. It is presented here for others who may have some initial problems and how to address them.?

**SUCCESS!**

**Yay, Josh! Yay Ron! I love it when things seem to be "in control!" Hope you bring healing and a positive sense of control to your clients!:) Namaste.**

On 2023-01-31 07:48, Farkas, Joshua wrote:

Dear Dr. Shapiro,

Ron was very helpful, I was able to take the test, and I look forward to using it with clients. Thank you!

On Tue, Jan 31, 2023 at 10:44 AM Ronald E LaRock  
<[rlarock@optonline.net](mailto:rlarock@optonline.net)> wrote:

Hi Josh,

Please let me know if you have any other issues.

Thanks,  
Ron

Hi Deane and Josh,

There are instructions on the SCI test site - have you had a look at those? You can access them by first going to the site (<https://www.bdic spp.com/phpfiles/SCI/>) then selecting the 'Clinicians, Researchers, Educators' section.



That will bring you to the step by step instructions for administering the test.

1. **Create an account.**
2. **Login to your account.**
3. **Create a new folder.**
4. **Tell your client, research subject, or student everything they need to know to take the test.**

5. **Generate a report from a test.**
6. **Logout.**

To summarize,

1. You create an account that represents your personal access – that way no one else can access your tests information.
2. Once you log into that new account, you then create a folder into which your tests will be placed. Each folder could be for a particular year, research project, class year, etc. (see examples in the instructions). **IMPORTANT:** You will be sharing this name with the test takers.
  - a. Folder Permissions – in your case, I assume you want to set it to ‘Only the Account Holder can generate reports’ as you probably don’t want the person taking the test to also score it, but prefer to guide them through the report personally.
3. Once the folder has been created, go to the ‘Account Info’ section in the left side menu. Here you will see any tests that have been taken. (obviously this will be empty when you first go there).
4. Share the needed information with the test takers. You will need to provide anyone that you wish to take a test with:
  1. **The Account Name** you created above in step 1. (not your password!!!)
  2. **The Folder Name** you created in step 2. This is where you wish the test to be stored.
  3. **The Test Number.** This is any number you wish – it will be used by the system to keep track of the test taker while providing anonymity in the system. You will need to keep track of which number is for which test taker. Please provide a subject number that does not have any identifying information about the individual. After choosing the subject number, be sure to record the number offline, so that you have a way to re-identify the individual.
  4. **The link:** <https://www.bdicspp.com/phpfiles/SCI/>

The test taker will need to log in and enter all that information plus a password so that they can later review their test answers, and/or score their test (if they have been given that permission).

Let me know if you have any questions,  
Ron

## 2. THE INITIAL CHALLENGES: CORRESPONDENCE AND HOW TO ADDRESS THEM

Hi Ron (and Hi Josh again!:) )

Ron, I'm working with a social worker, Josh who is seeing a client (In New York) (Josh, Ron also lives in New York!:) Josh's supervisor has suggested Josh use Control Therapy with a client. Josh and I have been corresponding and I'm impressed with his intelligence and sensitivity and willingness to learn.

I just finished writing him a long missive and then he sent a second one, (see below) saying he's having some challenges taking the SCI (I've showed him on the controlresearch.net website where to go. He wants to take the SCI and give it to his client.

He then wrote back

Please forgive my technical ineptitude but I found the instructions on controlresearch.net for how to set up a test to be unclear. Are you able to tell me what to do to set it up? Thank you for all your help, it is truly appreciated! Sincerely, Josh

On Fri, Jan 27, 2023 at 12:07 PM Ronald E LaRock  
<[rlarock@optonline.net](mailto:rlarock@optonline.net)> wrote:

There are instructions on the SCI test site - have you had a look at those? You can access them by first going to the site (<https://www.bdicspp.com/phpfiles/SCI/> [1]) then selecting the 'Clinicians, Researchers, Educators' section.

That will bring you to the step by step instructions for administering the test.

- \* Create an account.
- \* Login to your account.
- \* Create a new folder.
- \* Tell your client, research subject, or student everything they need to know to take the test.
- \* Generate a report from a test.
- \* Logout.

To summarize,

- \* You create an account that represents your personal access - that way no one else can access your tests information.
- \* Once you log into that new account, you then create a folder into which your tests will be placed. Each folder could be for a particular year, research project, class year, etc. (see examples in the instructions). IMPORTANT: You will be sharing this name with the test takers.

- \* Folder Permissions - in your case, I assume you want to set it to 'Only the Account Holder can generate reports' as you probably don't want the person taking the test to also score it, but prefer to guide them through the report personally.

- \* Once the folder has been created, go to the 'Account Info' section in the left side menu. Here you will see any tests that have been taken. (obviously this will be empty when you first go there).

- \* Share the needed information with the test takers. You will need to provide anyone that you wish to take a test with:

1. The Account Name you created above in step 1. (not your password!!!)
2. The Folder Name you created in step 2. This is where you wish the test to be stored.
3. The Test Number. This is any number you wish - it will be used by the system to keep track of the test taker while providing anonymity in the system. You will need to keep track of which number is for which test taker. Please provide a subject number that does not have any identifying information about the individual. After choosing the subject number, be sure to record the number offline, so that you have a way to re-identify the individual.
4. The link: <https://www.bdicspp.com/phpfiles/SCI/> [1]

The test taker will need to log in and enter all that information plus a password so that they can later review their test answers, and/or score their test (if they have been given that permission).

Let me know if you have any questions,

Ron

Hi Josh,

The 'numbers' will not show up in the folder until the person takes a test.

So do this, go take a test yourself.

Go to <https://www.bdicspp.com/phpfiles/SCI/> [1]

Select the "Test Takers" button, then click the 'Log in' in the left menu.

Now enter the:

- \* account name you created
- \* Folder name you created
  
- \* Enter '134' for the Test Number
- \* Enter a password twice (anything will do)

Press the submit button

Now click the View/Edit Answers button

You can now take the test.

If you logout and go back to the SCI home and log in again as the Clinician, you will now see a test (number 134) in the folder.

Let me know if you have any questions,

Ron